



NEW RELATIONSHIP TRUST
INVESTING IN FIRST NATIONS IN BRITISH COLUMBIA

Tribal Councils Policy Initiative May 6, 2019

DESCRIPTION

The New Relationship Trust (NRT) ***Tribal Councils Policy Initiative*** provides support to First Nations tribal councils and Nation councils in British Columbia (BC).

This initiative supports capacity building in BC at the tribal council / Nation council level and promotes information and resource sharing amongst the councils. The projects funded by the *Tribal Councils Policy Initiative* will be required to post the project final reports on the *First Nations in BC Knowledge Network* (www.fnbc.info) to promote sharing of resources.

- Policy initiatives supported may include but are not limited to the following list:
 - Research and business case development to support policy and legislative initiatives;
 - Tribal council models and principles to organize First Nations, government and industry;
 - Support business partnerships, negotiation, and revenue and benefit sharing agreements.
- Funding:
 - A maximum of \$25,000 per project;
 - Up to two projects per council per year, depending on funding availability;
 - Projects must identify a minimum of 25% equity (own or other sources) to support total project costs.
- Eligible Organizations:
 - First Nations tribal councils and Nation councils in BC with leadership who are elected to represent First Nations in BC.
- Ineligible Organizations:
 - Consultants;
 - Development corporations, associations, friendship centres, committees, collectives, and other similar organizations are ineligible.

INELIGIBLE PROJECT COSTS

- Operating costs for new or previous programs that are ongoing, year after year;
- Administrative and overhead costs;
- Existing staff wages or salaries (on-going program costs);
- Honorariums;
- Cannot be used to attend or host conferences, workshops, or council meetings;
- Capital asset purchases, construction or improvements;
- Advertisements, promotion, marketing, or entertainment costs;
- Computer Hardware/Software.



REPORTING AND FINAL DELIVERABLES GUIDELINES

Each funding arrangement will include Terms and Conditions for financial and project reporting. In addition, recipients will be required to contribute deliverables that will be shared with other BC First Nations to support First Nations capacity building. All Project Reports and Deliverables will be public information that NRT will publish on the *First Nations of BC Knowledge Network* (www.fnbc.info).

PROPOSAL GUIDELINES

Refer to the following guidelines when preparing your proposal:

Applicant Information	
Tribal Council / Nation Council	The name of the BC tribal council / Nation council that is applying
Mailing Address	The mailing address of the BC tribal council / Nation council
Department/ Directorate	List the main Department (if applicable) that is applying within the BC tribal council / Nation council
Contact Person	The contact name and title of the project manager
Phone Number	The phone number of the project manager
Email Address	The email address of the project manager
Project Start Date	Choose a start date. Projects normally start 45 days after applications are submitted to New Relationship Trust.
Project End Date	It is anticipated that projects will end before March 31, 2020
Project Description	Provide a brief explanation of what your project involves (15 words max).
Tribal Council / Nation Council & Project Overview	<ol style="list-style-type: none"> 1) Describe your BC tribal council / Nation council (e.g. which First Nations are members of your council, how many people are listed as members of those First Nations, describe council governance structure) 2) Provide a brief overview of your Project 3) Describe capacity outcomes that are long-term or permanent in nature <p><u>Please Note:</u></p> <ul style="list-style-type: none"> • Capacity projects that potentially benefit all BC First Nations will be given preference
Statement of Need & Opportunity	<ol style="list-style-type: none"> 1) Summarize the community needs 2) Explain why you want to start this project 3) Outline the overall benefits <p><u>Please Note:</u></p> <ul style="list-style-type: none"> • Applicants must demonstrate a need to complete the proposed project
Project Activities & Goals	<ol style="list-style-type: none"> 1) List the Major Steps with the project 2) Detail the activities involved with each step 3) List what you expect to achieve from each step 4) Detail the final outcomes of the project <p><u>Please Note:</u></p> <ul style="list-style-type: none"> • Provide detailed explanations of the project's outcomes/deliverables • Projects must build capacity and create benefits for BC First Nations' communities



Project Evaluation & Reporting	<p>NRT needs to see that your organization will be able to complete the project as intended. Explain how you will evaluate your progress and success throughout the project.</p> <ol style="list-style-type: none">1) Describe how you will evaluate the success of the proposed project2) List who will be responsible for the evaluation3) Explain what the evaluation reports will be used for4) Show accountability and demonstrate why evaluation is important <p><u>Please Note:</u></p> <ul style="list-style-type: none">• Capacity projects must demonstrate knowledge retention
Summary	<ol style="list-style-type: none">1) Summarize the projects relevance to the NRT project objective2) Provide any additional information or closing remarks
Budget Summary	
<ol style="list-style-type: none">1) Provide a budget for the entire project2) Include other sources of funding3) Provide quotes for all consultant / service costs that are <u>\$1,000 or more</u>4) Detail the amount requested from NRT for each eligible expense category5) Projects must identify a minimum of 25% equity (own or other sources) to support total project costs.<ul style="list-style-type: none">○ Equity in the project can be in-kind (wages, admin, overhead, equipment, etc.)	

CHECKLIST OF REQUIREMENTS

The following documents are required with your application:

- Quotes for all consultant costs that are \$1,000 or more
- Completed *Tribal Councils Policy Initiative* application
- Submit completed application forms to:

Email Address
mattcookcontois@nrtf.ca

or **Mailing Address**
New Relationship Trust
Attn: Matt Cook-Contois
3188 Alder Court
North Vancouver, BC
V7H 2V6